



Parent and Family Engagement Policy 2023-2024

School: Mountain Island Lake Academy

I. Parent and Family Engagement Policy

A. Team Responsible for developing the Parental Involvement

- Erica Gipson-Principal
- Brittany Smart -Assistant Principal
- - Dean of Students
- -Dean of Students
- MILA School Leadership Team-Parents & Teachers

B. Briefly describe the process your school used to:

1. At the end of MILA's first year being in Title I status, the administration team met with the SIT to reflect and provide feedback and input. Principal shared draft with the changes with PLC leaders, PTA, and SIT for feedback.
2. develop policy (1-2 pages max) (policy should reflect Components II through XII taken from Parental Involvement Section 1116 of The Every Student Succeeds Act
3. implement policy

II. Annual Information Meeting

- ##### A. A. MILA hosted an annual Title I meeting in conjunction with curriculum night that was held on August 23, 2023. The information was shared in a powerpoint presentation,

The presentation can be found on MILA website.

III. Flexible meeting times

- ##### A. Meetings will be scheduled at various times to meet the needs of parents and scholars. This includes before school hours, during school hours, and after school hours.

IV. Title I Part A Planning

- ##### A. Parents will be involved in the planning strategies through the SIT as well as PTA. SIT and PTA will meet at least once a month.

V. Parent Information and Opportunities

- ##### A. Describe how you will provide parents and families with the following:
1. Parents will be provided information through weekly principal updates using

- Parent Square, grade level/teams weekly update, agendas, parent conferences and school website.
2. MILA performance profiles will be shared through Parent Square and school Website
 3. Assessment results of their child's performance will be shared during parent conferences, phone conferences, and letters that are mailed home along with other written documentation.. Information will also be shared through progress reports and report cards.
 4. The state curriculum, assessment forms, and proficiency levels will be discussed during parent conferences throughout the school year. Teacher Canvas/websites will have syllabus and expectations for the year. Upon request, a translator will be available for parents.
 5. Opportunities for regular meetings to participate in decision making will be done during SIT, PTA, as well as one on one parent conference.
 6. Timely responses to suggestions and questions raised by parents are given a response within 24-48 hours. There's an open line of communication in which the school is always seeking input and suggestions from parents.
 7. Reasonable access to staff, opportunities to volunteer and participate in child's class is strongly encouraged and is communicated in principal's opening letter to parents. In addition, teachers are constantly seeking volunteers from parents and the community.

VI. School-Family Compact

- A. Discuss timeframe and strategies to present and explain compact to parents as it relates to the child's achievement. Include strategies to inform parents with language barriers and/or disabilities

VII. Building Parent and Family Engagement Capacity

- A. Briefly discuss how you will address the following:
 1. Provide assistance to parents in understanding performance standards, assessment, Title I, monitoring their child's progress, and participating in decisions relating to the education of their child
 2. Provide materials and training to help parents work with their children (literacy training, computer skills, homework assistance/workshops, family literacy nights, adult EL, GED etc.)
 3. Educate teachers and other staff to work with parents
 4. Coordinate and integrate parental involvement programs/activities
 5. Develop appropriate roles for community-based organizations and businesses
 6. Conduct other activities as appropriate and feasible that is designed to help parents become full partners in the education of their child
 7. Ensure that information related to parent involvement is sent home in the language used in the home

VIII. English Learners and Disabled Parents and Families

- A. Provide full opportunities for the participation of English Learner parents or with disabilities

IX. Parent/Family Requests

- A. Describe how you will provide reasonable support for activities requested by parent and families.

X. Annual Evaluation

- A. Discuss timeline and plan for involving parents and families in an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools.

XI. Other Parent and Family Engagement Practices (School may include the following).

Only describe the ones you choose to implement

- A. Describe how your school addresses the following, **only** if practices are part of your schoolwide plan.
1. Involve parents/families in the development of training for teachers, principals and other educators
 2. Provide necessary literacy training
 3. Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care cost
 4. Train parents and families to enhance the engagement of other parents
 5. Arrange school meetings at a variety of times or conduct in-home conferences for those unable to attend in school activities
 6. Adopt and implement model approaches to improving parent and family engagement

{Please have this document translated into Spanish or other languages for your school}